

GENERAL ASSISTANT cum OFFICE DESPATCH (Gelang Patah, Johor)

Responsibilities:

Primary responsibilities will include despatch / collection of samples / parcels / documents, packing of items, delivery or shipment of goods and general housekeeping in the laboratory.

Job Requirements:

- Candidates must possess at least PMR
- Possess valid driving license class B2, D and GDL license
- Able to work under minimal supervision and physically fit
- 1 to 2 years of working experience.